

TO ALL KNOWN CREDITORS

28 October 2016

Ref. CG/SK/DM/TJ

When telephoning please ask for Tom Jones:
Direct Line: 020 3727 1019
Email: climateenergy@fticonsulting.com

Dear Sir / Madam

Climate Energy Limited (“CEL”)
Climate Consulting Limited (“Consulting”)
Climate Energy (NFP) Limited (“NFP”)
Climate Energy Services Ltd (“Services”)
– all in Liquidation (together “the Companies”)

I refer to the appointment of Simon Kirkhope and I as Joint Administrators of NFP and Services on 7 October 2015, CEL on 9 October 2015 and Consulting on 6 November 2015.

Conversion to CVL and Final Administration Progress Report

I confirm that the administrations of the Companies have been concluded by moving from administration to creditors' voluntary liquidation (“CVL”) pursuant to Paragraph 83 of Schedule B1 to the Insolvency Act 1986 (as amended) (“the Act”). The move has now been confirmed by the Registrar of Companies and CEL, Consulting and NFP were placed into liquidation on 29 September 2016 and Services on 30 September 2016.

In accordance with the Administrators proposals, Simon Kirkhope and I were appointed as liquidators of the Companies.

Pursuant to Paragraph 83 of Schedule B1 of the Act and Rule 2.117A of Insolvency Rules 1986 (as amended) (“the Rules”), Forms 2.34B – Notice of move from administration to creditors' voluntary liquidation and a final progress report for the administration of the Companies have been registered with the Registrar of Companies.

In accordance with statutory requirements, copies of these documents are available on the below website.

<http://www.fticonsulting-emea.com/en/cip/climate-energy>

Hard copies of these documents may be obtained by making a request in writing to Tom Jones at FTI Consulting, 200 Aldersgate Street, London EC1A 4HD or by email to climateenergy@fticonsulting.com.

The final progress report for the administrations includes details of the assets realised in the administration, details of the assets to be realised in the liquidation and an estimate of the likely return to creditors.

Notice of Meetings

The Liquidators have convened meetings of creditors to be held on Thursday, 17 November 2016. The meetings will be held by correspondence pursuant to Rule 4.63A of the Rules.

The purpose of the meetings is for the Liquidators to request the creditors' approval for the office holders' remuneration to exceed the Administrators' original fee estimate as set out in the Joint Administrators' Report and Statement of Proposals dated 30 November 2015.

Accordingly, a Notice of Creditors' Meeting, a proxy form (Form 8.5) and a statement of claim form are attached.

Creditors are requested to complete the attached proxy form, following the instructions set out on the form, and return it to our offices by 12:00pm on Wednesday, 16 November 2016, together with a completed statement of claim form. Creditors who have already submitted a statement of claim form are not required to re-submit their claim.

Pursuant to Rule 4.63A of the Rules, creditors whose debts amount to at least 10% of the total debts of the respective company may, within 5 business days from the giving of notice, require the Liquidators to summon a meeting of creditors to consider the resolution. Any creditors wishing to request that a meeting should be summoned should send the following pursuant to Rules 4.57 and 4.61 of the Rules:

- Form 4.21 - Request by Creditor(s) for a Meeting of the Company's Creditors [and Contributories]
- A list of creditors concurring with the request and the amount of their respective claims in the liquidation;
- Written confirmation of creditors' concurrence with the request;
- A statement of the purpose of the summoned meeting;
- Copies of the creditors' statement of claim forms and supporting documentation (if not already sent); and
- A cheque of £2,000 as a deposit to be used as security towards the costs of holding the creditors' meeting.

Fee Estimates

At the initial creditors meeting held by correspondence on 16 December 2015, the Administrators' remuneration was fixed by reference to time properly given by the Administrators and their staff calculated at the prevailing hourly charge out rates used by FTI at the time when the work is performed, plus VAT. Pursuant to Rule 4.127 of the Rules, this basis of remuneration is fixed and will continue to apply in the liquidations of the Companies.

The revised fee estimates are summarised below.

| £ | Original Fee Estimate | Revised Fee Estimate - Administration | Revised Fee Estimate - Liquidation | Total Revised Fee Estimate |
|------------|-----------------------|---------------------------------------|------------------------------------|----------------------------|
| CEL | 455,000 | 536,629 | 135,000 | 671,629 |
| Consulting | 15,000 | N/A | 12,500 | 27,500 |
| NFP | 10,000 | N/A | 12,500 | 22,500 |
| Services | 15,000 | 22,860 | 20,000 | 42,860 |

In addition to the above table, it is anticipated that the Liquidators will incur expenses of £15k in CEL, £1k in Services and £500 in each Consulting and NFP. The main expenses to be incurred will relate to printing and postage which will be charged at cost.

Further analysis of the revised fee estimates are provided in Appendix A.

A schedule of the FTI charge-out rates, as agreed with the former secured creditor for this assignment is as follows. We note that this represents a significant discount against FTI's standard charge-out rates.

| Grade | 2015 £ (Per hour) | 2016 £ (Per hour) |
|--------------------------|----------------------|----------------------|
| Senior Managing Director | 445 | 495 |
| Managing Director | 445 | 495 |
| Senior Director | 350 | 395 |
| Director | 350 | 395 |
| Senior Consultant | 350 | 395 |
| Consultant | 255 | 295 |
| Analyst | 160 | 185 |

All time incurred by the office holders' and their staff is recorded in six minute increments.

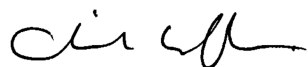
At this stage, it is not anticipated that further fee approval will be required in the future.

A creditors' guide to liquidators' fees setting out creditors' rights to further information and how fees are approved can be found here:

https://www.r3.org.uk/media/documents/publications/professional/Guide_to_Liquidators_Fees_Oct_2015.pdf

Should you have any queries in regards to the above please contact Tom Jones using the details provided.

Yours sincerely
For and on behalf of the Companies



Chad Griffin
Joint Liquidator (and former Joint Administrator)

Chad Griffin and Simon Kirkhope are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales, under section 390(2)(a) of the Insolvency Act 1986.

Appendix A – Revised Fee Estimates

A breakdown of the revised estimates is as follows:

| Climate Energy Limited | Original Administrators' Fee Estimate | | Additional Time Costs Incurred to Date | | Revised Administrators' Fee Estimate | | Liquidators' Fee Estimate | | Total Revised Fee Estimate | |
|-----------------------------|---------------------------------------|----------------|--|---------------|--------------------------------------|----------------|---------------------------|----------------|----------------------------|----------------|
| | Hr | £ | Hr | £ | Hr | £ | Hr | £ | Hr | £ |
| Administration and Planning | 400 | 97,297 | 324 | 72,646 | 724 | 169,944 | 100 | 31,000 | 824 | 200,944 |
| Investigations | 175 | 41,738 | 48 | 4,893 | 223 | 46,631 | - | - | 223 | 46,631 |
| Realisation of assets | 301 | 101,998 | (16) | (15,812) | 285 | 86,186 | 18 | 6,360 | 303 | 92,546 |
| Trading / Wind down | 25 | 9,383 | 1 | 130 | 26 | 9,513 | - | - | 26 | 9,513 |
| Creditors | 380 | 97,781 | 32 | 12,443 | 412 | 110,224 | 240 | 67,490 | 652 | 177,714 |
| Tax | 63 | 22,694 | 2 | 243 | 66 | 22,937 | 40 | 13,600 | 106 | 36,537 |
| Reporting | 90 | 33,094 | 29 | (660) | 119 | 32,434 | 50 | 16,550 | 169 | 48,984 |
| Other | 38 | 11,016 | (12) | (3,450) | 27 | 7,566 | - | - | 27 | 7,566 |
| Fixed Charge related | 100 | 40,000 | 55 | 11,196 | 155 | 51,196 | - | - | 155 | 51,196 |
| Total | 1,573 | 455,000 | 463 | 81,629 | 2,035 | 536,629 | 448 | 135,000 | 2,484 | 671,629 |
| Expenses | | 14,177 | | (302) | | 13,875 | | 15,000 | | 28,875 |

| Climate Consulting Limited | Original Administrators' Fee Estimate | | Additional Time Costs Incurred to Date | | Revised Administrators' Fee Estimate | | Liquidators' Fee Estimate | | Total Revised Fee Estimate | |
|-------------------------------|---------------------------------------|---------------|--|----------|--------------------------------------|---------------|---------------------------|---------------|----------------------------|---------------|
| | Hr | £ | Hr | £ | Hr | £ | Hr | £ | Hr | £ |
| Administration and Planning | 25 | 4,769 | (1) | 2,341 | 25 | 7,110 | 15 | 3,930 | 40 | 11,040 |
| Investigations | 1 | 160 | 1 | 530 | 2 | 690 | - | - | 2 | 690 |
| Realisation of assets | 7 | 1,512 | (4) | (497) | 3 | 1,015 | 4 | 1,160 | 7 | 2,175 |
| Trading / Wind down | 6 | 2,537 | (6) | (2,537) | - | - | - | - | - | - |
| Creditors | 6 | 1,815 | 2 | 845 | 8 | 2,660 | 6 | 1,840 | 14 | 4,500 |
| Tax | 4 | 1,758 | (3) | (1,363) | 1 | 395 | 6 | 2,040 | 7 | 2,435 |
| Reporting | 7 | 2,450 | 1 | 683 | 8 | 3,133 | 14 | 3,530 | 22 | 6,663 |
| Other | - | - | - | - | - | - | - | - | - | - |
| Incurred and not to be billed | - | - | - | (3) | - | (3) | - | - | - | (3) |
| Total | 56 | 15,000 | (9) | - | 47 | 15,000 | 45 | 12,500 | 92 | 27,500 |
| Expenses | | 1,000 | | (818) | | 182 | | 500 | | 682 |

| Climate Energy (NFP) Limited | Original Administrators' Fee Estimate | | Additional Time Costs Incurred to Date | | Revised Administrators' Fee Estimate | | Liquidators' Fee Estimate | | Total Revised Fee Estimate | |
|-------------------------------|---------------------------------------|---------------|--|----------|--------------------------------------|---------------|---------------------------|---------------|----------------------------|---------------|
| | Hr | £ | Hr | £ | Hr | £ | Hr | £ | Hr | £ |
| Administration and Planning | 25 | 4,139 | (7) | 917 | 18 | 5,056 | 15 | 3,930 | 33 | 8,986 |
| Investigations | 1 | 184 | - | (7) | 1 | 178 | - | - | 1 | 178 |
| Realisation of assets | 1 | 184 | (1) | (136) | 0 | 48 | 4 | 1,160 | 4 | 1,208 |
| Trading / Wind down | - | - | - | - | - | - | - | - | - | - |
| Creditors | 7 | 1,286 | (5) | (516) | 2 | 770 | 6 | 1,840 | 8 | 2,610 |
| Tax | 4 | 1,758 | (3) | (1,518) | 2 | 240 | 6 | 2,040 | 8 | 2,280 |
| Reporting | 7 | 2,450 | 4 | 1,719 | 11 | 4,169 | 14 | 3,530 | 25 | 7,699 |
| Other | - | - | - | - | - | - | - | - | - | - |
| Incurred and not to be billed | - | - | - | (460) | - | (460) | - | - | - | (460) |
| Total | 45 | 10,000 | (11) | 0 | 34 | 10,000 | 45 | 12,500 | 79 | 22,500 |
| Expenses | | 1,000 | | (909) | | 91 | | 500 | | 591 |

| Climate Energy Services Ltd | Original Administrators' Fee Estimate | | Additional Time Costs Incurred to Date | | Revised Administrators' Fee Estimate | | Liquidators' Fee Estimate | | Total Revised Fee Estimate | |
|-----------------------------|---------------------------------------|---------------|--|--------------|--------------------------------------|---------------|---------------------------|---------------|----------------------------|---------------|
| | Hr | £ | Hr | £ | Hr | £ | Hr | £ | Hr | £ |
| Administration and Planning | 25 | 4,769 | 9 | 4,663 | 34 | 9,432 | 23 | 5,860 | 57 | 15,292 |
| Investigations | 1 | 160 | 0 | 34 | 1 | 194 | - | - | 1 | 194 |
| Realisation of assets | 7 | 1,512 | (4) | (484) | 3 | 1,028 | 3 | 765 | 6 | 1,793 |
| Trading / Wind down | 6 | 2,537 | 6 | 2,670 | 12 | 5,207 | - | - | 12 | 5,207 |
| Creditors | 6 | 1,815 | 1 | 403 | 7 | 2,218 | 22 | 5,740 | 29 | 7,958 |
| Tax | 4 | 1,758 | (2) | (1,438) | 2 | 320 | 11 | 3,585 | 13 | 3,905 |
| Reporting | 7 | 2,450 | 5 | 2,012 | 12 | 4,462 | 14 | 4,050 | 26 | 8,512 |
| Other | - | - | - | - | - | - | - | - | - | - |
| Total | 56 | 15,000 | 15 | 7,860 | 71 | 22,860 | 73 | 20,000 | 143 | 42,860 |
| Expenses | | 1,000 | | (693) | | 307 | | 1,000 | | 1,307 |

The total revised fee estimates shown in the tables above are representative of all the time costs incurred to date in the administrations plus an estimate of the time costs to be incurred in the liquidations. The total revised fee estimates are in excess of the original Administrators' fee estimates provided in the Administrators' Proposals dated 30 November 2015.

The original fee estimates have been exceeded due to the additional attention required by the administrators and their staff in dealing with certain aspects of the administrations which have proved more lengthy or complex than originally anticipated. These include:

- Overseeing a protracted sales process in respect of the freehold premises in Witham;
- Working with the local authorities to facilitate completion of work and therefore reduce unsecured installer claims against the Companies;
- Pursuing the sale of the CEL's intangible assets;

- Overseeing the sale of chattels and return of leased assets;
- Responding to the high volume of correspondence from unsecured creditors, dealing with specific creditor issues and queries and adjudicating the large volume of unsecured creditor claims received;
- Work to confirm intercompany balances and producing estimated outcome analysis to support the decision to convert the administrations to liquidations in order to pay dividends to unsecured creditors.

It is anticipated that the majority of time costs incurred during the liquidations of the Companies will be due to progressing the following work streams:

- Adjudicating remaining creditor claims;
- Realising intercompany balances;
- Administering distributions to creditors; and
- Complying with ongoing tax and statutory requirements.

Additional information in relation to the Administrators' fees pursuant to Statement of Insolvency Practice 9, creditors' rights to request information and creditors' rights to challenge remuneration and/or expenses are provided in the final progress report for the administrations, which is available on the below website.

<http://www.fticonsulting-emea.com/en/cip/climate-energy>

NOTICE OF CREDITORS MEETING BY CORRESPONDANCE

Climate Energy Limited – In Liquidation (“the Company”)

Company Number: 05310564

Court case number: 6593/2015

(In the High Court of Justice, Chancery Division, Companies Court)

Registered Office: C/O FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD

We Chad Griffin and Simon Kirkhope of FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD hereby give notice to creditors of the Company that a meeting of creditors will be held by correspondence on 17 November 2016 to vote on the following resolution:

1. That the revised office holders’ fee estimate for the administration and liquidation of the company is approved.

[in favour/against]

Please indicate above whether you are in favour or against this resolution.

This form must be received at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD marked for the attention of Tom Jones by 12:00 on 16 November 2016 in order to be counted. It must be accompanied by details in writing of your claim unless those details have already been submitted. Failure to do so will lead to your vote(s) being disregarded.

TO BE COMPLETED BY CREDITORS WHEN RETURNING FORM:

Name of Creditor: _____

Signature of Creditor: _____

(If signing on behalf of creditor, state capacity e.g. director/solicitor)

If you require any further details or clarification prior to returning your votes, please contact Tom Jones the address above, climateenergy@fticonsulting.com or 020 3727 1019.

Signed:  _____
Joint Liquidator

Dated: 28 October 2016

Notes:

1. A list of the names and addresses of the Company's creditors may be inspected at the office of FTI Consulting LLP at between the hours of 10.00am and 4.00pm on the two business days falling next before the day on which the meeting is to be held.
2. Subject as provided in the Insolvency Rules, a person is entitled to vote only if:
 - there has been duly lodged a proof of the debt claimed to be due to him from the Company and the claim has been admitted under Rule 4.70 for the purpose of entitlement to vote; and
 - there has been lodged, by the time and date stated in this Notice, any proxy which he intends to be used on his behalf;

and a secured creditor is entitled to vote only in respect of the balance (if any) of his debt after deducting the value of his security as estimated by him

3. A proxy form is enclosed. To be valid proxies must be lodged at the office of FTI Consulting LLP at on or before 12 noon on date which is the business day before the day fixed for the meeting.

Notes to help completion of this form

Climate Energy Limited – in Liquidation (“the Company”)

Please give full name and address for communication.

NAME OF MEMBER/CREDITOR _____

ADDRESS _____

Please insert name of person (who must be 18 or over) or the "Chairman of the Meeting" (see note below). If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternative(s).

NAME OF PROXY FOR MEMBER/CREDITOR

1. _____
2. _____
3. _____

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion.

I appoint the above person to be my proxy-holder at the meeting of Creditors to be held on 17 November 2016 or at any adjournment of that meeting. The proxy-holder is to propose or vote as below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her* discretion).

VOTING INSTRUCTIONS FOR RESOLUTIONS

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion. Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form.

1. That the revised office holders' fee estimate for the administration and liquidation of the company is approved.

[in favour/against*]

This form must SIGNATURE _____

be signed DATE _____

NAME IN CAPITAL LETTERS _____

Only to be completed if the Member/Creditor has not signed in person.

POSITION WITH MEMBER/CREDITOR OR RELATIONSHIP TO MEMBER/CREDITOR OR OTHER AUTHORITY FOR SIGNATURE

(* - Delete as applicable)

Creditors' statement of claim form

Climate Energy Limited

- date of administration – 9 October 2015
- date of liquidation – 29 September 2016

Note – creditors who have previously submitted a claim are not required to re-submit their claim

Name and address of creditor:

Amount claimed in the Administration / Liquidation:

(Including VAT)

£ _____

Signature of creditor:

Name of creditor:

Telephone:

E-mail:

Date:

_____/_____/_____

Please provide appropriate documentation in support of your claim.

If you are registered for VAT the amount claimed should include VAT even if VAT bad debt relief has been claimed under the Value Added Tax Act 1994.

Please return this form when you have completed it to Tom Jones at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD or email it to climateenergy@fticonsulting.com

Creditors registered for VAT may be able to claim VAT bad debt relief in accordance with Section 36 Value Added Tax Act 1994. In broad terms relief is available when the debt is six months old and "written off" by the creditor entering it on his VAT refunds-for-bad-debts-account.

Claims lodged in the Administration should be gross, including any VAT element. If/when dividends are paid, creditors who have claimed VAT bad debt relief must apportion the dividend between VAT and the net element of their claim and account to HM Customs and Excise for the VAT element through their VAT return.

Insolvency Practitioners have no role in administering VAT bad debt relief under the Value Added Tax Act 1994. Creditors who are uncertain how to claim should contact their VAT office or take professional advice.

Request by Creditor(s) for a Meeting of the Company's Creditors [and Contributories]

Climate Energy Limited – in Liquidation (the “Company”)

(a) Give full name and address of creditor making the request, whether an individual, firm or company

I/We, (a)

(b) Delete as applicable

a creditor of the above-named company request you to summon (b) [a meeting of the company's creditors] [meetings of the company's creditors and contributories] for the purpose of:—

(c) Insert relevant proportion of creditors

My/Our claim in the winding up is £ _____ and attached is a list of other creditors who concur in this request, together with confirmation of their concurrence. Their claims total £ _____ which, together with my/our claim, makes a total of £ _____ and which, it is believed, represents not less than (c) [_____] in value of the debts of the above named company.

I/We understand that I/we will be required to deposit with you such sum as you may determine to be appropriate by way of security for the expenses of summoning and holding the meeting(s).

Dated _____

Signed _____

Name in BLOCK LETTERS _____

(d) State name and address of Liquidator

To (d)

NOTICE OF CREDITORS MEETING BY CORRESPONDANCE

Climate Energy (NFP) Limited – In Liquidation (“the Company”)

Company Number: 03343973

Court case number: 6588/2015

(In the High Court of Justice, Chancery Division, Companies Court)

Registered Office: C/O FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD

We Chad Griffin and Simon Kirkhope of FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD hereby give notice to creditors of the Company that a meeting of creditors will be held by correspondence on 17 November 2016 to vote on the following resolution:

1. That the revised office holders’ fee estimate for the administration and liquidation of the company is approved.

[in favour/against]

Please indicate above whether you are in favour or against this resolution.

This form must be received at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD marked for the attention of Tom Jones by 12:00 on 16 November 2016 in order to be counted. It must be accompanied by details in writing of your claim unless those details have already been submitted. Failure to do so will lead to your vote(s) being disregarded.

TO BE COMPLETED BY CREDITORS WHEN RETURNING FORM:

Name of Creditor: _____

Signature of Creditor: _____

(If signing on behalf of creditor, state capacity e.g. director/solicitor)

If you require any further details or clarification prior to returning your votes, please contact Tom Jones the address above, climateenergy@fticonsulting.com or 020 3727 1019.

Signed: 
Joint Liquidator

Dated: 28 October 2016

Notes:

1. A list of the names and addresses of the Company's creditors may be inspected at the office of FTI Consulting LLP at between the hours of 10.00am and 4.00pm on the two business days falling next before the day on which the meeting is to be held.
2. Subject as provided in the Insolvency Rules, a person is entitled to vote only if:
 - there has been duly lodged a proof of the debt claimed to be due to him from the Company and the claim has been admitted under Rule 4.70 for the purpose of entitlement to vote; and
 - there has been lodged, by the time and date stated in this Notice, any proxy which he intends to be used on his behalf;

and a secured creditor is entitled to vote only in respect of the balance (if any) of his debt after deducting the value of his security as estimated by him

3. A proxy form is enclosed. To be valid proxies must be lodged at the office of FTI Consulting LLP at on or before 12 noon on date which is the business day before the day fixed for the meeting.

Notes to help completion of this form

Climate Energy (NFP) Limited – in Liquidation (“the Company”)

Please give full name and address for communication.

NAME OF MEMBER/CREDITOR _____

ADDRESS _____

Please insert name of person (who must be 18 or over) or the "Chairman of the Meeting" (see note below). If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternative(s).

NAME OF PROXY FOR MEMBER/CREDITOR

1. _____

2. _____

3. _____

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion.

I appoint the above person to be my proxy-holder at the meeting of Creditors to be held on 17 November 2016 or at any adjournment of that meeting. The proxy-holder is to propose or vote as below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her* discretion).

VOTING INSTRUCTIONS FOR RESOLUTIONS

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion.

1. That the revised office holders' fee estimate for the administration and liquidation of the company is approved.

[in favour/against*]

Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form.

This form must SIGNATURE _____

be signed DATE _____

NAME IN CAPITAL LETTERS _____

Only to be completed if the Member/Creditor has not signed in person.

POSITION WITH MEMBER/CREDITOR OR RELATIONSHIP TO MEMBER/CREDITOR OR OTHER AUTHORITY FOR SIGNATURE

(* - Delete as applicable)

Creditors' statement of claim form

Climate Energy (NFP) Limited

- date of administration – 7 October 2015
- date of liquidation – 29 September 2016

Note – creditors who have previously submitted a claim are not required to re-submit their claim

Name and address of creditor:

Amount claimed in the Administration / Liquidation:

(Including VAT)

£ _____

Signature of creditor:

Name of creditor:

Telephone:

E-mail:

Date:

_____/_____/_____

Please provide appropriate documentation in support of your claim.

If you are registered for VAT the amount claimed should include VAT even if VAT bad debt relief has been claimed under the Value Added Tax Act 1994.

Please return this form when you have completed it to Tom Jones at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD or email it to climateenergy@fticonsulting.com

Creditors registered for VAT may be able to claim VAT bad debt relief in accordance with Section 36 Value Added Tax Act 1994. In broad terms relief is available when the debt is six months old and "written off" by the creditor entering it on his VAT refunds-for-bad-debts-account.

Claims lodged in the Administration should be gross, including any VAT element. If/when dividends are paid, creditors who have claimed VAT bad debt relief must apportion the dividend between VAT and the net element of their claim and account to HM Customs and Excise for the VAT element through their VAT return.

Insolvency Practitioners have no role in administering VAT bad debt relief under the Value Added Tax Act 1994. Creditors who are uncertain how to claim should contact their VAT office or take professional advice.

Request by Creditor(s) for a Meeting of the Company's Creditors [and Contributories]

Climate Energy (NFP) Limited – in Liquidation (the “Company”)

(a) Give full name and address of creditor making the request, whether an individual, firm or company

I/We, (a)

(b) Delete as applicable

a creditor of the above-named company request you to summon (b) [a meeting of the company's creditors] [meetings of the company's creditors and contributories] for the purpose of:—

(c) Insert relevant proportion of creditors

My/Our claim in the winding up is £ and attached is a list of other creditors who concur in this request, together with confirmation of their concurrence. Their claims total £ which, together with my/our claim, makes a total of £ and which, it is believed, represents not less than (c) [] in value of the debts of the above named company.

I/We understand that I/we will be required to deposit with you such sum as you may determine to be appropriate by way of security for the expenses of summoning and holding the meeting(s).

Dated _____

Signed _____

Name in BLOCK LETTERS _____

(d) State name and address of Liquidator

To (d)

NOTICE OF CREDITORS MEETING BY CORRESPONDANCE

Climate Energy Services Limited – In Liquidation (“the Company”)

Company Number: 06575500

Court case number: 6595/2015

(In the High Court of Justice, Chancery Division, Companies Court)

Registered Office: C/O FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD

We Chad Griffin and Simon Kirkhope of FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD hereby give notice to creditors of the Company that a meeting of creditors will be held by correspondence on 17 November 2016 to vote on the following resolution:

1. That the revised office holders’ fee estimate for the administration and liquidation of the company is approved.

[in favour/against]

Please indicate above whether you are in favour or against this resolution.

This form must be received at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD marked for the attention of Tom Jones by 12:00 on 16 November 2016 in order to be counted. It must be accompanied by details in writing of your claim unless those details have already been submitted. Failure to do so will lead to your vote(s) being disregarded.

TO BE COMPLETED BY CREDITORS WHEN RETURNING FORM:

Name of Creditor: _____

Signature of Creditor: _____

(If signing on behalf of creditor, state capacity e.g. director/solicitor)

If you require any further details or clarification prior to returning your votes, please contact Tom Jones the address above, climateenergy@fticonsulting.com or 020 3727 1019.

Signed: 
Joint Liquidator

Dated: 28 October 2016

Notes:

1. A list of the names and addresses of the Company's creditors may be inspected at the office of FTI Consulting LLP at between the hours of 10.00am and 4.00pm on the two business days falling next before the day on which the meeting is to be held.
2. Subject as provided in the Insolvency Rules, a person is entitled to vote only if:
 - there has been duly lodged a proof of the debt claimed to be due to him from the Company and the claim has been admitted under Rule 4.70 for the purpose of entitlement to vote; and
 - there has been lodged, by the time and date stated in this Notice, any proxy which he intends to be used on his behalf;

and a secured creditor is entitled to vote only in respect of the balance (if any) of his debt after deducting the value of his security as estimated by him

3. A proxy form is enclosed. To be valid proxies must be lodged at the office of FTI Consulting LLP at on or before 12 noon on date which is the business day before the day fixed for the meeting.

Notes to help completion of this form

Climate Energy Services Limited – in Liquidation (“the Company”)

Please give full name and address for communication.

NAME OF MEMBER/CREDITOR _____

ADDRESS _____

Please insert name of person (who must be 18 or over) or the "Chairman of the Meeting" (see note below). If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternative(s).

NAME OF PROXY FOR MEMBER/CREDITOR

1. _____

2. _____

3. _____

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion.

I appoint the above person to be my proxy-holder at the meeting of Creditors to be held on 17 November 2016 or at any adjournment of that meeting. The proxy-holder is to propose or vote as below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her* discretion).

VOTING INSTRUCTIONS FOR RESOLUTIONS

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion.

1. That the revised office holders' fee estimate for the administration and liquidation of the company is approved.

[in favour/against*]

Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form.

This form must SIGNATURE _____

be signed DATE _____

NAME IN CAPITAL LETTERS _____

Only to be completed if the Member/Creditor has not signed in person.

POSITION WITH MEMBER/CREDITOR OR RELATIONSHIP TO MEMBER/CREDITOR OR OTHER AUTHORITY FOR SIGNATURE

(* - Delete as applicable)

Request by Creditor(s) for a Meeting of the Company's Creditors [and Contributories]

Climate Energy Services Limited – in Liquidation (the “Company”)

(a) Give full name and address of creditor making the request, whether an individual, firm or company

I/We, (a)

(b) Delete as applicable

a creditor of the above-named company request you to summon (b) [a meeting of the company's creditors] [meetings of the company's creditors and contributories] for the purpose of:—

(c) Insert relevant proportion of creditors

My/Our claim in the winding up is £ _____ and attached is a list of other creditors who concur in this request, together with confirmation of their concurrence. Their claims total £ _____ which, together with my/our claim, makes a total of £ _____ and which, it is believed, represents not less than (c) [_____] in value of the debts of the above named company.

I/We understand that I/we will be required to deposit with you such sum as you may determine to be appropriate by way of security for the expenses of summoning and holding the meeting(s).

Dated _____

Signed _____

Name in BLOCK LETTERS _____

(d) State name and address of Liquidator

To (d)

NOTICE OF CREDITORS MEETING BY CORRESPONDANCE

Climate Consulting Limited – In Liquidation (“the Company”)

Company Number: 06734046

Court case number: 6892/2015

(In the High Court of Justice, Chancery Division, Companies Court)

Registered Office: C/O FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD

We Chad Griffin and Simon Kirkhope of FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD hereby give notice to creditors of the Company that a meeting of creditors will be held by correspondence on 17 November 2016 to vote on the following resolution:

1. That the revised office holders’ fee estimate for the administration and liquidation of the company is approved.

[in favour/against]

Please indicate above whether you are in favour or against this resolution.

This form must be received at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD marked for the attention of Tom Jones by 12:00 on 16 November 2016 in order to be counted. It must be accompanied by details in writing of your claim unless those details have already been submitted. Failure to do so will lead to your vote(s) being disregarded.

TO BE COMPLETED BY CREDITORS WHEN RETURNING FORM:

Name of Creditor: _____

Signature of Creditor: _____

(If signing on behalf of creditor, state capacity e.g. director/solicitor)

If you require any further details or clarification prior to returning your votes, please contact Tom Jones the address above, climateenergy@fticonsulting.com or 020 3727 1019.

Signed: 
Joint Liquidator

Dated: 28 October 2016

Notes:

1. A list of the names and addresses of the Company's creditors may be inspected at the office of FTI Consulting LLP at between the hours of 10.00am and 4.00pm on the two business days falling next before the day on which the meeting is to be held.
2. Subject as provided in the Insolvency Rules, a person is entitled to vote only if:
 - there has been duly lodged a proof of the debt claimed to be due to him from the Company and the claim has been admitted under Rule 4.70 for the purpose of entitlement to vote; and
 - there has been lodged, by the time and date stated in this Notice, any proxy which he intends to be used on his behalf;

and a secured creditor is entitled to vote only in respect of the balance (if any) of his debt after deducting the value of his security as estimated by him

3. A proxy form is enclosed. To be valid proxies must be lodged at the office of FTI Consulting LLP at on or before 12 noon on date which is the business day before the day fixed for the meeting.

Notes to help completion of this form

Climate Consulting Limited – in Liquidation (“the Company”)

Please give full name and address for communication.

NAME OF MEMBER/CREDITOR _____

ADDRESS _____

Please insert name of person (who must be 18 or over) or the "Chairman of the Meeting" (see note below). If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternative(s).

NAME OF PROXY FOR MEMBER/CREDITOR

1. _____

2. _____

3. _____

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion.

I appoint the above person to be my proxy-holder at the meeting of Creditors to be held on 17 November 2016 or at any adjournment of that meeting. The proxy-holder is to propose or vote as below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her* discretion).

VOTING INSTRUCTIONS FOR RESOLUTIONS

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. if he/she has no discretion.

1. That the revised office holders' fee estimate for the administration and liquidation of the company is approved.

[in favour/against*]

Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form.

This form must SIGNATURE _____

be signed DATE _____

NAME IN CAPITAL LETTERS _____

Only to be completed if the Member/Creditor has not signed in person.

POSITION WITH MEMBER/CREDITOR OR RELATIONSHIP TO MEMBER/CREDITOR OR OTHER AUTHORITY FOR SIGNATURE

(* - Delete as applicable)

Creditors' statement of claim form

Climate Consulting Limited

- date of administration – 6 November 2015

- date of liquidation – 29 September 2016

Note – creditors who have previously submitted a claim are not required to re-submit their claim

Name and address of creditor:

Amount claimed in the Administration / Liquidation:

(Including VAT)

£ _____

Signature of creditor:

Name of creditor:

Telephone:

E-mail:

Date:

_____/_____/_____

Please provide appropriate documentation in support of your claim.

If you are registered for VAT the amount claimed should include VAT even if VAT bad debt relief has been claimed under the Value Added Tax Act 1994.

Please return this form when you have completed it to Tom Jones at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD or email it to climateenergy@fticonsulting.com

Creditors registered for VAT may be able to claim VAT bad debt relief in accordance with Section 36 Value Added Tax Act 1994. In broad terms relief is available when the debt is six months old and "written off" by the creditor entering it on his VAT refunds-for-bad-debts-account.

Claims lodged in the Administration should be gross, including any VAT element. If/when dividends are paid, creditors who have claimed VAT bad debt relief must apportion the dividend between VAT and the net element of their claim and account to HM Customs and Excise for the VAT element through their VAT return.

Insolvency Practitioners have no role in administering VAT bad debt relief under the Value Added Tax Act 1994. Creditors who are uncertain how to claim should contact their VAT office or take professional advice.

Request by Creditor(s) for a Meeting of the Company's Creditors [and Contributories]

Climate Consulting Limited – in Liquidation (the “Company”)

(a) Give full name and address of creditor making the request, whether an individual, firm or company

I/We, (a)

(b) Delete as applicable

a creditor of the above-named company request you to summon (b) [a meeting of the company's creditors] [meetings of the company's creditors and contributories] for the purpose of:—

(c) Insert relevant proportion of creditors

My/Our claim in the winding up is £ _____ and attached is a list of other creditors who concur in this request, together with confirmation of their concurrence. Their claims total £ _____ which, together with my/our claim, makes a total of £ _____ and which, it is believed, represents not less than (c) [_____] in value of the debts of the above named company.

I/We understand that I/we will be required to deposit with you such sum as you may determine to be appropriate by way of security for the expenses of summoning and holding the meeting(s).

Dated _____

Signed _____

Name in BLOCK LETTERS _____

(d) State name and address of Liquidator

To (d)

